Athletic Policy

Purpose:
This policy is established to provide a level of control in the administration of intercollegiate athletic programs at Dyersburg State Community College (DSCC).

Scope:
DSCC is authorized by the Tennessee Board of Regents (TBR) to participate in intercollegiate sports and may support the programs from student maintenance fee allocations and athletic revenue derived from gate receipts, concession receipts and other funding as described by TBR Guideline 041. Athletic expenses include salaries, employee benefits, supplies, materials, travel, scholarships, communications, etc.

Policy:
1. Athletic Salaries and Employee Benefits:

   The salary and benefit costs for faculty members who have athletic responsibilities (athletic director, head coach, assistant coach, etc.) will be allocated in accordance with the release time given. Therefore, if a faculty member receives three hours release time per semester for assistant coach duties, the faculty member’s salary and benefit costs will be allocated between instruction and athletics as follows:

   \[
   \text{portion allocated to athletics} = \left( \frac{3 \text{ hours release time}}{15 \text{ hours full-time faculty load}} \right) \times \text{salary} \ (\text{or benefits})
   \]

   The salary and benefit costs for head coaches not assigned to the classroom will be allocated in accordance with the percentage of effort worked, with a minimum of 50% allocated to athletics.

   The salary and benefit costs for assistant coaches not assigned to the classroom will be allocated in accordance with the percentage of effort worked, with a minimum of 25% allocated to athletics.

   The salary and benefit costs for athletic directors not assigned to the classroom will be allocated in accordance with the percentage of effort worked, with a minimum of 20% allocated to athletics.

   The salary and benefit costs for other full-time and part-time employees, such as clerical support, sports information personnel, etc., will be allocated in accordance with the percentage of effort worked.

   The salary and benefit costs of custodial, security, and ticket office personnel are considered immaterial and will not be allocated to athletics.

2. Operating Costs:

   All operating costs which are charged to other units at the institution, such as telephone, postage, and motor pool expenses, are to be allocated to athletics on the same basis that the operating costs are allocated to other units.

3. Equipment and Supplies:

   Equipment which is purchased for both athletics and physical education is to be prorated on a 50/50 percent basis. Equipment which is specifically purchased for athletics is to be charged in total to that unit. Expenses for items that are utilized for more than one fiscal year, such as uniforms, are to be charged to the fiscal year in which the items are encumbered.

4. Conference Membership:
DSCC will hold membership in the Tennessee Community College Athletic Association (TCCAA) conference and the National Junior College Athletic Association (NJCAA) conference. DSCC will operate within the limitations established by the NJCAA as referenced in the association’s NJCAA Handbook and Casebook for recruiting, governance, scholarships, and all other aspects of the college’s athletic programs.

5. Housing:

DSCC is not authorized to provide housing for student-athletes. DSCC will adhere to all by-laws of the NJCAA. The following are examples of situations prohibited by the NJCAA by-laws.

- DSCC athletic department staff members may not rent property to members of any of the college's athletic teams.
- DSCC athletic department staff members may not rent any part of their residence or another property owned by the staff member to a member of the college's athletic teams.
- DSCC athletic department staff members may not allow student-athletes to live in their residence, another property owned by the staff member, or provide other housing arrangements at no cost, even for a short period of time.
- DSCC athletic department staff members may not require a student-athlete to rent a particular property or rent from a specific rental agent.
- DSCC athletic department staff members may not collect rent from student-athletes on behalf of a rental property owner to ensure payment.
- DSCC may not collect rent or retain any portion of financial aid proceeds from a student-athlete and provide payment directly to a rental property owner.

A list of rental property providers for the DSCC service area will be made available to all students via the DSCC web page.

Compliance:
Consistent with TBR policy, the DSCC President is responsible for ensuring compliance with all pertinent federal and state regulations relative to student participation in intercollegiate athletic programs.

Definitions:
Conference - an association of sports teams that play each other.

Intercollegiate Sports or Intercollegiate Athletics - existing, carried on, or participating in team activities between colleges.

Revision History:
Policy Approved July 27, 2018